

TO: Approved For Release 2001/08/02 : CIA-RDP78-03991A000400050049-9

FROM: Chief, Real Estate & Construction Division

SUBJECT: Weekly Activity Report

1. Items of Special Interest:

a. Building of TSS Laboratory at [REDACTED]

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Letter received [REDACTED]
from Architect-Engineer describing the design work as completed to date and estimating the cost for completion to be approximately \$5,000. over the previously estimated cost. Completion date is firmed up for drawings and specifications, 10 December in lieu of 1 December. The estimated cost is now \$35,000. instead of previous estimate of \$30,000. for drawings and specifications.

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25X1A6a. [REDACTED]

(1) [REDACTED] Mission Relocation:

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A cable was prepared in answer to dissatisfaction expressed by Field regarding the authority to make changes in approved plans without Headquarters approval. The policy stated in [REDACTED] was reaffirmed. A dispatch follow-up to the cable is being prepared and will be coordinated today if possible.

25X1A6c

(2) Commo:

Information and detail requirements regarding the transmitter station were forwarded [REDACTED] for incorporation in the plans.

25X1C4a

c. DCI Move from Admin. Bldg. to South Bldg.:

- (1) Plastering completed on new partitions located in accessible areas. ✓
- (2) Installation of window type air conditioning units and necessary electrical conduit progressing satisfactorily.
- (3) Cost estimates being prepared by PBS Group Superintendent on proposed improvements in DCI and Deputy Director's suites expected to be completed by the end of this week.
- (4) Memo being prepared on relocation of snack bar will be in final form and completed on 5 Nov.
- (5) The Chief, Physical Security Br., has approved layout showing alterations required in the first floor reception area and is preparing a memo of justification.

- (6) PBS Group Forces will be requested to cut the door stiles of many offices to provide clearance for carpets and pads.

(d) Antenna Project:

Installation of emergency power line for mobile transmitter and special equipment in Room 2, Admin. Bldg. in progress. In order that final inspection of this project may be accomplished next week temporary service is being provided for the transmitter.

(e) Tunnel Project:

Project progressing satisfactorily. Relocation of water main to be accomplished this week if weather permits. Upon completion of this phase, concrete forms will be erected preparatory to pouring tunnel walls. Faulty shutoff valve in water main has been repaired, making week-end water outage unnecessary.

(f) K Building Cafeteria:

25X1A9a

Messrs. [REDACTED] of PBS and Chief, Space Maintenance and Facilities Branch, inspected the dining area on 29 Oct. PBS representatives indicated that K Bldg. facilities are on a par with most GSI cafeterias in the D. C. area. PBS is preparing an estimate for the physical improvements requested in Agency letter of 6 Oct.

2. General:

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Division regulations for [REDACTED] have all been coordinated and are being published.

3. Projects and Studies in Process:

a. Construction and Utilities:

- (1) Work progressing.

25X1A6a

- (2) [REDACTED]

(a) Extras at Laboratory Bldg., Elevator:

Work progressing. Proposal to change plans for underpinning submitted by contractor has been disapproved and a change will be suggested to the contractor on a debit or credit change order to accomplish the same work with less difficulties on the part of the contractor and adding provisions for water proofing the elevator pit, etc.

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- 2A -

- (b) Correction of defective anchorage of emergency power generator, [REDACTED]

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Contractor has complied with detail instructions and has completed the grouting in of the base. A test of the generator is being scheduled.

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- (c) Electrical alterations at [REDACTED]

25X1A6a

Switchboard for [REDACTED] received and being installed. ✓

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- (d) Intercommunicating Telephone Cable, [REDACTED]

Final inspection disclosed minor defects which are being corrected. ✓

- (e) Additional antenna work at [REDACTED]

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An informal short form contract was drawn up for 4 antenna bases at [REDACTED] and is being presented to contractor for proposal.

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25X1A6a

- (3) [REDACTED] Contractor requested release form be prepared by this office.

25X1A2g

- (4) [REDACTED]

GSA scheduled to complete water analysis on 5 Nov.

25X1A6a

- (5) [REDACTED]

Information re study of construction at this Station has been received by FE who is attempting to forward a copy to this office today.

25X1A2g

- (6) [REDACTED]

Headquarters preparing data for fire detection system to be forwarded to Field for cost estimates.

25X1A6a

- (7) [REDACTED]

A copy of staff study for construction of warehouses, admin. additional, etc., is in process of being reviewed.

- (8) Testing Bldg., TSS:

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Request has been received for a cost estimate for a proposed new testing building to be located on the detonation area at [REDACTED] Estimate being prepared.

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b. Real Estate:-

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(1)

(2)

25X1A6a

(3) Office Space and Operational Facilities, [REDACTED] -

Authority granted to field to lease subject facilities at an annual rental of approximately \$3,500.

25X1A6a

(4) License for Grazing and Farming, [REDACTED]

Subject license being prepared to permit local farmer to use Government-owned land for farming and grazing of cattle.

(5) Erection of Pole, [REDACTED]

Contract awarded for the erection of a 90-foot pole at subject location at a cost of \$696.00.

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(6)

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(7) Living Quarters, [REDACTED]

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Real estate reports from [REDACTED] on living quarters leased under [REDACTED] reflect excessive costs. Study being conducted of the matter through DD/P/Admin.

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4 November 1954

3C - Space, Maintenance and Facilities

a. Utility Wiring and Air Conditioning Contract:

Faulty installation of duct insulation necessitates recalling contractor to make necessary corrections. Final inspection of air conditioning phase of contract will be made upon satisfactory completion of insulation work. PBS officials have indicated that contractor is awaiting delivery of required materials in preparation for start of transformer installation and vault extension at Building [REDACTED]

25X1A

b. FI/STD - Conmo - Electrical Work and Air Conditioning, Building [REDACTED] 25X1A

Two (2) 7-1/2 ton air conditioning units and three (3) cooling towers have not been received at job. Contractor has agreed to install necessary feeder lines from present transformer to electrical panels.

c. Request of DD/P for Additional Space:

A meeting was held with DD/P officials on Tuesday, 2 November at which time they indicated DD/P space requirements have increased from 6,300 square feet to approximately 19,000 square feet. Various methods of solving this problem were discussed. A memorandum for the record has been prepared outlining all aspects of this problem. ✓

d. [REDACTED] -- Relocation to Another Building: 25X1A6a

Rough draft of memorandum to Chief, TSS has been prepared, reviewed and approved. Final memorandum will be completed and forwarded for appropriate signature today.

e. South Building - Removal of Snack Bar:

Memorandum on relocation of snack bar will be prepared by Friday, 5 November 1954.

f. Agency Telephone Directory (October Issue)

Distribution of the edition was made on 2 November 1954.

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4 November 1954

3C - Space, Maintenance and Facilities

g. Recreation and Services Building - Alterations:

1. Recently completed work was inspected by PBS and SMRP Branch this week. Miscellaneous items amounting to approximately \$100.00 must be accomplished before final inspection is made.
2. A drawing is nearing completion which will show alterations required by the Procurement Division in space recently vacated by Bureau of Public Roads.

25X1A6a

h. [REDACTED] - Air Conditioning and Heating Alterations:

1. Project remains 90% complete. The main electrical breaker is still unavailable and comprises approximately 9% of the incomplected work. All heating, ventilation and hot water systems in operation.
2. The PBS group forces have indicated that it will cost approximately \$6,100.00 for the sound project laboratory installation. This proposal has been forwarded to the Chief, REAC Division for appropriate consideration.

i. Agency Telephone Survey:

Arrangements have been made to start this survey next week. Since the Logistics Office is spearheading efforts to recover lines which are not absolutely essential. It is recommended that the survey team be permitted to start in this Office.

good idea *might be well to boost this in staff meeting*

j. Moves:

25X1A6a

1. Completed during past week:

OCD within [REDACTED] 29 October.
OT within Central Building, 1 November.
DD/A within Administration and South Building, 2 November.
OT within R&S, 2 November.

2. Tentative for coming week:

25X1A6a

Transportation within Alcott Hall, 3 November.
OCI/Graphics within Que Building, 4 November.
OCD within [REDACTED] 4 November.
OT within R&S Building, 4 November.
IO/Admin within quarters I, 5 November.
Medical within Central Building, 9 November

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